

Friends of the Library Board Meeting
Minutes
October 24, 2022

Call to Order: The meeting was called to order by President Gene Graber at 5:03 p.m.

Those in attendance: Gene Graber (President), Mary Beth Janssen (Vice President), Michael Lang (Treasurer), Harvey Foyle (Secretary), Jessica Hopkins, Marcia Lawrence, Brenda Mawdsley, Dawn Moews (Board Liaison), Jan Ralston, Pauline Stacchini (Executive Director)

Absent: Cindy Durbin

Approval of Agenda: Michael Lang moved and Jessica Hopkins seconded the motion. The motion carried.

Approval of Minutes: September 26, 2022: Jessica Hopkins moved and Mary Beth Janssen seconded the motion. The motion carried.

Approval of Treasurer's Report: Michael Lang reported the ending balances of the funds.

Lyon County State Bank checking account: \$9,880.75 as of 09/30/2022

Emporia Community Foundation: \$28,091.76 as of 06/30/2022

PayPal Account: \$1.20 as of 09/31/2022

Total cash assets were \$37,973.71 as of 09/30/2022.

Michael Lang reported that the FOL annual liability insurance bill was paid.

The 2022 book sale total profits were \$16,608.44 - Spring \$7,434.08, Fall \$6,349.54, July Flash Sale \$2,824.82. Donations to Match Day at the Fall Book Sale were \$313.00.

The FOL 2022 Budget was handed out.

The FOL Board Treasurer, Michael Lang, issued a \$10,000 check to Executive Director Pauline Stacchini. After each book sale the FOL Board donates \$10,000 for a yearly total of \$20,000. These funds are used for the library's programming. One example is the children's summer programs.

Mary Beth Janssen moved to approve the report; Harvey Foyle seconded. The motion carried.

Library Board Meeting Report: Brenda Mawdsley reported that the Carnegie Library was on hold. The City Commission does not want to retain it. Discussions continue. Discussion was held to update the 2018 Strategic Plan.

Library Director's Report: Executive Director Pauline Stacchini's first day at the Emporia Public Library was October 10th. She reported that she was organizing and meeting with staff.

UNFINISHED BUSINESS:

Book Sale: The profits were reported in the treasurer's report. Suggested changes for the book sale were discussed.

- Put children's books on tables for better viewing by children.

- To save space move more shelves into the mystery book area instead of mystery books on tables.

- Have a 'to do' list for the students who help during the sale set up so that they know what to do.

- Take books written in Spanish to the county jail.

Discussion about having 'flash book sales' if the number of books warrant it. The first and only 'flash book sale' to date was held on July 22-23, 2022, at regular prices with no bag days.

Match Day: Request letters are prepared for sending out. A two page FAQ will be included.

NEW BUSINESS:

Nominating Committee: Brenda Mawdsley, Marcia Lawrence, Jan Ralston, and Jessica Hopkins were appointed by the FOL Board.

Budget Committee: Michael Lang, Marcia Lawrence, and Harvey Foyle were appointed by the FOL Board.

For the Good of the Board: Be thinking about dates for the Spring Book Sale. Consider the need for 'Flash Book Sales'.

Adjournment: Michael Lang moved to adjourn the meeting. Marcia Lawrence seconded the motion. The meeting adjourned at 5:45p.m.

Next Meeting:

Monday, November 28, 2022

5:00 p.m. in the library's large meeting room

Dates to Remember:

[1] Friends Building Receiving Book Donations

Tuesdays: 9:00 a.m. - Noon

Wednesdays: 1:00 - 4:00 p.m.

Thursdays: 9:00 - 10:00 a.m. & 1:00 - 3:00 p.m.

[2] Match Day Donations - November 14, 2022

Grant announcements – Giving Tuesday, November 29, 2022

<https://www.emporiamatchday.com/>