

Friends of the Emporia Public Library
Minutes
Large meeting room at the library and via Zoom
November 27, 2023

Members physically present: Marcia Lawrence, President; Mary Beth Janssen, Vice President; Dee Schwinn, secretary; Ruth Gutierrez, Book Sorter Chair; Sarah Wyrick, Library Board Rep; Jessica Hopkins, Gene Graber, Michael Lang, Vicki Brooks

Members present via Zoom: Jan Ralston, treasurer; Harvey Foyle, Board liaison; Ron Sellers, Becky Sellers, Cindy Durbin

Member absent: Pauline Stacchini, Library Director who sent Craig Carlson, Cataloger, as a substitute. Thanks to Craig for setting up the Zoom link for us.

Marcia called the meeting to order at 5:02

Ruth moved and Jessica seconded the approval of the agenda. The motion passed

Jan moved and Vicki seconded the approval of the minutes which had been sent electronically. The motion passed.

Jan asked if there were any questions to the Treasurer's report. Gene moved and Vicki seconded the approval of the Treasurer's report. The motion passed.

Sarah Wyrick reported that at the last board meeting the law library was discussed. A computer and software will be housed in the library and the library will receive \$300.00. The books will still be in the Lyon County Court house. They will reassess this plan in six months. Sarah also reported that Sarah Pound who is in charge of interlibrary loans was a guest at the meeting and shared we had requested 4,514 materials and we had lent 1,612. There are approximately 20 transactions a day. The board also had suggestions for the book sale. They want later hours. Since it closed at 5, people who work could not come. They suggest more sales and being open more. Harvey added that they had a brain storming session at the end which was beneficial.

Craig reported for Pauline. They had several dinosaur safe rooms which were a big hit. The mobile library will be in the Christmas parade, Breakfast with Santa is this Saturday morning. There is an application for a library card now online. Cindy asked if it was in other languages and it is. Pauline took an envelope of Match Day contributions to ECF on the 13th.

UNFINISHED BUSINESS/COMMITTEE REPORTS

Jessica reported for Membership that the library staff set up a table for us with membership forms. Some members joined then. Some also joined during the book sale. Those who joined at twice two times will have membership through 2024. Jessica will be doing drawings for the

prizes. They feel we need bigger signs and perhaps put it on an easel to draw more attention to membership and Match Day.

Ruth reported that there were 82 volunteer hours last month. The book sorters are going to reorganize some of the books for better visibility. The recycling was taken care of and the group was appreciative of the materials. Books continue to be donated. Ruth wanted to especially thank the book sorters for their work each and every week.

Dee had a written report on the book sale with several suggestions.

The Audit was completed.

The Match Day reveal is tomorrow from 10-12 at the mall. Everyone should make an effort to attend.

We will need to do thank you notes to the donors and they need to be personally written.

Thanks to Cindy for arranging the signs on the building and for getting an open sign...Thanks to Gene for putting that together.

NEW BUSINESS

Super Friend has been taken care of.

We want to recognize the staff at Christmas. Michael moved and Mary Beth seconded that we purchase \$10.00 gift certificates for each of the Emporia Public Library staff. The motion passed.

It was moved by Michael and seconded by Jessica that we have a work day on December 5 at 9:30 in the Friends Building to do thank you notes and that on Jan. 8 at 1 we meet in the large meeting room of the library to prepare the annual meeting letter and membership mailing. The motion passed.

The budget will happen; it's not there yet.

The nominating committee is still working on this. Jessica will send a slate of officers to the board when she has one.

It was moved by Vicki and seconded by Mary Beth that we have a Valentine one day sale on Feb. 10 from 9-3 (romance books 2 for a dollar and others as priced.) and that the Spring Book sale be April 5-10 with hours to be determined later. The motion passed.

Because our usual meeting day is on Christmas, we will meet on December 18 at 5:00.

Let it be noted that Sarah and Vicki sacrificed missing part of the Hornet game to attend the meeting?!

Jessica moved and Vicki seconded that we adjourn the meeting. Meeting was adjourned at 5:55.

Upcoming dates

Dec. 5, 9:30, write Thank you notes. Meet in the Friends building.

Dec. 18 Friends board meeting at 5:00 in the Large Meeting Room

Library Closed : Dec. 24-25

Respectfully submitted,

Dee Schwinn, Secretary.