



The Thursday, November 9, 2023, meeting of the Emporia Public Library Board of Directors was called to order at 4:15 by Jesse Lobbs, Chair. Present were board members Jesse Lobbs, Steve Capes, Sarah Wyrick, Steve Younger, Heather Caswell, Bobbie Sartin Long, and Susan Brinkman; Library Director Pauline Stacchini, and Library Assistant for Interlibrary Loan Sarah Pound

The Board approved the agenda (MSP Capes/Caswell 7-0)

Public Comment: none

The Board approved the consent agenda, including minutes and reports. (MSP Capes/Brinkman 7-0)

Younger reported that income and expenses are on target for the year, at approximately 80%. The Board accepted the financials for October. (MSP Capes/Caswell 7/0)

Unfinished Business

a. Lyon County Law Library Proposal Counteroffer: Regarding housing the Lyon County Law Library in EPL, Judge Laura Miser proposed purchasing furniture and computer for the Library, and paying a space rental fee of \$300/month, with usage to be evaluated after six months. Stacchini finds this to be acceptable. The Board agreed to accept the counteroffer. (MSP Brinkman,Capes 7-0)

b. Bylaws Amended: Board Chair will no longer be an automatic member of each committee. The Board agreed to the amendments recommended by the bylaws committee. (MSP Younger/Caswell 7-0)

c. 2024 EPL schedule: Brinkman reported getting comments from city staff and the public about the days the Library is closed, and the hours it is open. Stacchini requested that such concerns be directed to her. The schedule was approved. (MSP Brinkman/Caswell 7-0)

New Business: Staff Presentation: Sarah Pound introduced herself and explained her job as assistant for interlibrary loans. She manages, processes and tracks all incoming

and outgoing interlibrary loan items, among other duties. The Emporia Public Library borrowed 4514 items last year and lent 1612 items. Interlibrary loan requests average 20 a day.

Director's report

Strategic Plan: Stacchini has researched various other libraries, to see if they have a strategic plan. She found a variety of methods of addressing the need for a plan, not all using an exact strategic plan wording. Stacchini asked "how do you know a library is successful?" Board members provided a variety of responses.

Marketing: Stacchini had a goal to write a marketing plan this year; she asked if the plan should be in the board packet. Lobbs requested an oral report at a future board meeting. Stacchini will present an abstract of the marketing plan at the December Board meeting. Stacchini presented an overview of the method of community conversations used by Harwood Institute Turning Outward. She intends to use this method for getting community feedback. The Board as a whole will work through community planning conversations over time.

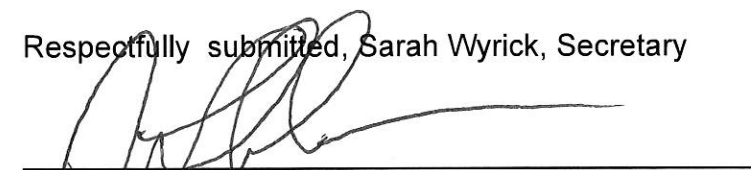
Friends Report: Foyle reported Match Day planning has gone according to plan. The just concluding used book sale has brought in over \$7000, although figures are incomplete. He mentioned the OPEN flag and nice vinyl letters in the window. Brinkman recommended having the book sale open later in the evening. Discussion ensued about this and other ways the books could be more accessible to the reading public.

Board Comment: Brinkman asked if the Library provides cell phone chargers. EPL does provide chargers for all types of cell phones.


The meeting was adjourned at 5:50.

The next Board meeting will be Thursday, December 14, at 4:15 p.m.

Respectfully submitted, Sarah Wyrick, Secretary



Board Chair



Board Secretary