

Friends of the Library (FOL)

Minutes

March 20, 2023

President Marcia Lawrence called the meeting to order in the Large Meeting room of the Emporia Public library at 5:00 p.m.

Members present: Marchia Lawrence (President), Mary Beth Janssen (Vice President), Jan Ralson, (Treasurer), Dee Schwinn (Secretary), Cindy Durbin, Harvey Foyle, Ruth Gutierrez (Book Sorter Chair), Jessica Hopkins, Dawn Moews (Library Board liaison), Becky Sellers, Ron Sellers, Vicki Brooks, Pauline Stacchini (Executive Director).

Members absent: Gene Graber, Michael Lang

Becky moved and Mary beth seconded that we approve the agenda. The motion passed.

The minutes were sent to all by email. Jan moved and Jessica seconded that we approve the minutes of the February 27 meeting. The motion passed.

Jan gave the Treasurer's report which were emailed to all members.

Lyon County State Bank (Feb. 28, 2023 \$18,991.32

Emporia Community Foundation \$28, 867,94

Pay Pal \$228.12

Cash Assets (Feb. 28, 2023 \$47,859.26

Cindy moved and Vicki seconded that we approve the treasurer's report. The motion passed.

Harvey Foyle and Dawn Moews gave the report from the Library Board meeting. They passed a damaged book policy and are working on other policies. Harvey indicated that Pauline gave an uplifting report on what's happening at the library.

Pauline gave the Executive Director's report.

The theme for National Library Week (April 23-29) is "There is More to the Story" She gave the board a pop quiz on various programs at the library and indicated that the information is in the calendar that is available. On April 20th she will attend the City Commission meeting for a proclamation of National Library Week. She asked if we were going to have a summer flash/pop up sale. After some discussion Mary Beth moved and Cindy seconded that we have a 2 day sale July 21-22 from 9-5 each day. The motion s. Pauline also announced that we do now have a spare key to the building. Thanks to Pauline and Marcia for negotiating this with Kevin Hamlin.

Unfinished business:

Jessica and Vicki will get back to the group about membership next month.

We will look at the membership for possibly someone to be in charge of a Communications Committee.

Book Sorter Chair, Ruth reported on the number of hours sorters have worked. She also was grateful that all of the shelves are now in place. She has a tentative date for pick up of books from Wichita as April 6. Sorters have separated out the romance books...we will see how that goes at the sale. Because of a large donation that was placed in the building, we have come up with some guidelines as to where to put them. From now on they will be placed in the area right inside the north door on either side behind the desks that are there. Ron and Becky can then deal with them from there. Ruth would like to have a few more sorters.

Dee reported that she just needs a few more workers. Jan agreed to close up on Tuesday and Cindy will open up on Wednesday morning. They will work out the details on the key. We need to make sure that the iPad and square are ready to go for Saturday. The Catholic youth will be working Saturday on two shifts 9-11 and 11-1. Cindy suggests that we update our marquee list so that it is more helpful. Dee and Gene will be on KVOE on this Wednesday at 7:15. Marcia sent out a press release and Dee noticed information on WIBW. Dee will make sure there are snacks and water available and bring them on Friday. We will set up the building for the sale on Friday starting at 1. MarJean and Deb will post the yellow signs on Friday evening and pick them up on Thursday afternoon. There will need to be lists of the membership available on Saturday morning. Jessica will make signs to put up at the book sale about membership and opportunities to volunteer.

Match Day...Marcia has submitted our application and has received confirmation that it was received.

Marcia also made contact with Brian McCrackin concerning the Masonic Literacy Grant.

We do not know if Michael has secured an auditor or not.

We will look to general membership concerning Printify and Etsy

New Business:

There was discussion about RSVP/AmeriCorps Seniors Memorandum of Understanding. We will revisit this discussion later.

We discussed that we will show our gratitude to the library staff differently at the recognition during National Library Week. Personal thank you notes will be written and treats will be placed for the staff. Dee will write a template for the thank you notes, Pauline will get Dee a list of the staff. Several members have volunteered to help write the notes. Cindy will try to order individually wrapped cinnamon rolls from Amanda's and Jan will pick them up on April 25. If that does not work the alternative is Sweet Granda treats.

Kids' Konzerts will be each Wednesday in June at noon. There will be 2 FOL members at each concert and we are going to brain storm of what we could do extra to draw attention to the

Friends. Membership will work on this to come up with some ideas. At each concert a Friend's member will read a prewritten statement from the Friends. . The dates are June 7, 14, 21, and 28.

For the Good of the Board

We discussed email out minutes to all members but decided that posting the minutes on the web site would be a better way to go.

Marcia reminded us that we can join First Friday zoom meetings with the Kansas Libraries Zoom meeting. The next one is April 7 from 9-10. We will discuss later if we should join.

Cindy moved and Vicki seconded that we adjourn the meeting. Meeting was adjourned at 6:20.

Next meeting will be April 24, 2023 at 5:00 p.m. in the Large Meeting Room

Dates to remember

March 24: Set up for the sale at 1;00

March 25-30: Spring Book Sale

April 9: EPL closed for Easter

April 13 at 4:15 EPL Board meeting

April 23-29: National Library Week "There is More to the Story"

April 24 Next meeting of the FOL board at 5:00

April 25: National Library Workers Day

June 7, 14, 21, 28 Kids Konzerts

July 21-22 Flash/Pop up book sale.