

Friends of the Emporia Public Library
Minutes of Board Meeting
March 25, 2024

Members present: Gene Graber, Vice President; Jan Ralston, Treasurer; Dee Schwinn, Secretary; Vicki Brooks, Membership; Ruth Gutierrez, Book Sorter Chair; Ron Sellers, Becky Sellers, Sarah Wyrick, Library Board Rep; Pauline Stacchini, Library Director
Members absent: Harvey Foyle, President; Cindy Durbin, Jessica Hopkins

Gene called the meeting to order at 5:00 p.m.

Becky moved and Ron seconded that we approve the agenda. The motion passed

Everyone received the minutes of the Feb. meeting via email. Becky noted a change needed to be made in the section on the book lockers. Dee will make those changes. Ruth moved and Jan seconded that we approve the minutes as corrected. The motion passed

An invitation was received from the Emporia Community Foundation to a reception honoring Becky Nurnberg, retiring Executive Director. It will be held April 11th from 4-7 at the Lyon County History Center. A presentation will be made at 5:30. An honorarium to the Becky Nurnberg Leadership Endowed Scholarship Fund.

Jan asked for any questions concerning the treasurer's report. She did check with the Emporia Community Foundation and there is a form to fill out when we want to withdraw money from the Foundation. Becky moved and Ron seconded that we accept the treasurer's report. The motion passed

Sarah gave the Library Board report. They have completed the agreement concerning the law library being housed now in the library. She also reported that Pauline is applying for state grants which will seek to improve our technology. She also related that a friend had complimented Pauline and the worker at the check out desk and then in turn Pauline had thanked her staff for the work they do.

Pauline reported that she needs items for the May through August calendars. She also stated that any maintenance required in 618 Mechanic be directed through the library and then it will go to Kevin Hamlin. Summer reading is going analog. Readers at all levels (children, youth and adult) will be turning in paper records of their reading and weekly prizes will be awarded. Not too many were logging their information on the web sites.

Membership: Vicki officially took over the membership lists and will be in charge of those, relieving Jan of that added responsibility. Vicki will be contacting members who have not renewed their memberships. We are going to check on the number of membership envelopes. We feel it is past time to increase dues and to think strongly about life time membership. A

recommended membership would be \$25.00. We will have this put on the agenda for the next meeting.

Ruth gave the book sorter chair report. There were 117 $\frac{3}{4}$ volunteer hours; the Flash Sale brought in additional hours. We will have workers replenish the shelves as the sale progresses as the shelves are once again full. We have some "special" offerings that will be put on tables. A set up time will not be needed since the sorters can get that ready. Help will be needed on Friday the 12th to box up books to go to recycling. This will be at 1. Then on Monday, the 15th at 1:00 they will be picking up the recycled books. We will need volunteers to move carts.

Dee reported that the book sale is April 5-12. She will begin filling the spots. Tell anyone who wants to work to let her know. MarJean and Deb will again be putting out yellow signs on the Friday and picking them up on the Wednesday. Dee and Gene will be on the radio at 7:15 on this coming Friday the 29th. We will need people to open the building especially on the Monday-Wednesday. Dee can do the other days. The hot spot and computer will need to be powered up and ready for Friday's sale. Cash will be needed on Friday. Anyone who pays membership will receive one book free up to four dollars. Life members also receive a free book. Jan suggested that we have some type of treat for the members as they come in on Friday. We will finalize what that will look like before the meeting.

Dates were clarified on the calendar. Dee will get all of those dates correct and then will send a corrected calendar to all members of the board. Vicki moved and Jan seconded that we approve the calendar as it now stands with the corrections. The motion passed.

April 9 is National Library Workers' Day. We decided by consensus that we will get 2 dozen cinnamon rolls from Amanda's to let the 23 workers know we are thinking of them. Ruth will take care of getting them ordered and then pick them up and deliver them on the 9th.

The Memo of Understanding with the Library Board was reviewed as it was sent out by Harvey. Becky moved and Jan seconded that we approve this Memo of Understanding; the motion passed.

Times were corrected on the Book Sorter hours. Wednesday should be 1-3; Thursday morning should be 9-11:30. Other hours are correct Tuesday 9-12; Thursday 1-3

Becky morning and Ron seconded that we adjourn the meeting. The meeting was adjourned at 5:55.

Respectfully submitted,

Dee Schwinn

Match Day Application due: March 29
Book Sale: April 5-10

National Library Workers' Day, April 9

EPL Board Meeting, April 11, 4:15

FOL board meeting, April 22, 5:00 in the 618 Mechanic building (note change of location)