

Friends of The Emporia Public Library.
Board Meeting
Oct. 23, 2023

Members present: Mary Beth Janssen, Vice President; Dee Schwinn, Secretary; Jan Ralston, Treasurer; Ruth Gutierrez, Book Sorter Chair; Harvey Foyle, Board Liaison; Gene Graber, Cindy Durbin, Vicki Brooks, Ron Sellers, Becky Sellers, Michael Lang, Jessica Hopkins, Pauline Stacchini, Library Director.

Members absent: Marcia Lawrence, President; Sarah Wyrick, Library Board Rep

In the absence of the President, Mary Beth called the meeting to order at 5:00

Becky moved and Jessica seconded that we approve the agenda; the motion passed.

The minutes of the previous meeting had one correction with the misspelling of Gene Graber's name. Gene moved and Ruth seconded that the minutes be approved as corrected. The motion passed.

Jan asked for any questions about the treasurer's report. There was a question about the "book box" and that was explained as the box we have in the library for when people buy the dollar books we have there. Harvey moved and Vicki seconded that we approve the treasurer's report. The motion passed. Jan shared that she would most likely not be available for the book sale. There will need to be people checking the money each evening.

Harvey reported that he missed the Library Board meeting and Sarah was not present. Pauline relayed that they talked about how to do a strategic plan and there is a discussion about the Law Library that will soon close.

In Pauline's director's report she spoke of the new Library Director's Assistant, Kimberly Cook. One of the things she will be in charge of is the placement of the book lockers which various entities are working to get that accomplished.

Membership reported that they had materials on a table in the library during Friends of the Library Week last week. They are going to see how many members they gained. Those new members will be in a drawing for prizes which Jessica secured. Vicki made some posters to put up at the sale and we will have membership forms available.

Ruth reported that there were 95 hours recorded this past month. The sorters are placing books in boxes at this point and they will be in a room so that workers can replenish the shelves as they empty. The oversized desk needs to be moved and Ruth is working to get that accomplished.

Dee secured volunteers for making sure the building is opened and closed each day of the sale by members of the board. She still needs 10 workers. Dee and Gene will be on KVOE on

Wednesday morning promoting the sale. We need to make sure that the square, ipad and remote wifi are available and working for the sale. Clean up before the sale will be at 1:00 on November 3. Ron, Becky, Gene, and Ruth can be there. Twin Rivers is coming to pick up the books on the 13th.

Michael gave the audit committee report. The committee consisted of Michael (past treasurer), Jan (current treasurer), Gene (past president) and Mary Beth (vice president). There is a written report. There were some discrepancies but they were resolved.

Dee was on the radio for Match Day. We are going to see what would be the best way to get Match Day Funds at the book sale by asking the Foundation. It is very difficult to get all of the information while selling the books.

Cindy reported that the signs are on the windows and that she will order an open flag for which she will be reimbursed.

New Business

We need to be thinking of a Super Friend for 2023

We need a budget committee and that will be Michael and Jan. They will need to prepare the budget for 2024.

We need a nominating committee to prepare a slate of officers. Michael and Jessica will do that.

For the Good of the Board

There was some discussion about the Carnegie Library and nothing seems to be happening with that.

Ruth moved and Michael seconded that we adjourn the meeting.

Meeting was adjourned at 5:50

Submitted by

Dee Schwinn

Next meeting will be November 27, 2023 at 5:00 in the EPL Large Meeting Room

Dates to remember:

FOL building open for donations Tuesdays from 9-12; Wednesdays, 1-3; Thursdays 9-11:30 and 1-3

Fall Book Sale: Nov 4-9

Library closed: November 10-11

Match Day: November 13

Twin Valley Recycle Truck: Nov 13

Library closed: Nov 23-24