

Friends of the Emporia Public Library  
Minutes

September 25, 2023

Members present: Marcia Lawrence, president; Mary Beth Janssen, vice president; Jan Ralston, treasurer; Dee Schwinn, Secretary; Ruth Gutierrez, Book Sorter Chair; Harvey Foyle, Board liaison; Sarah Wyrick, Library Board members; Gene Graeber, Jessica Hopkins, Vicki Brooks, Ron Sellers, Becky Sellers, Michael Lang, Pauline Stacchini, library director; Ellen Klotz, guest.

Member not present: Cindy Durbin

Marcia called the meeting to order at 5:00.

Gene moved and Ruth seconded the approval of the agenda. The motion passed.

There were a few corrections to the minutes from August and then Harvey moved and Jan seconded the approval of the corrected minutes. The motion passed.

Jan gave the treasurer's report for July and August detailing income and expenses. Vicki moved and Jessica seconded that these reports be approved. The motion passed.

Jan brought up the matter of insurance which is due Oct. 13 through Hartford with no local representative. Ruth knows the local agent for Hartford and she will get the name and number to Jan. We need to change where the location is and it would be nice to have a local person to be available. First, Jan will get the bill paid.

Sarah gave the Library Board report and Harvey added to it. .

There is a new trustee by the name of Sartim who has joined. The board approved the purchase of a book drop, new desks for the staff and benches in the foyer. Craig Carlson detailed his job at the library. There will be a meeting to start a book discussion on banned books. The first meeting will be Wednesday, October 4 at the Lyon County History Center. It was clarified that the library director has no control of the content people do in the meeting room. They are expected to follow the rules of the library.

Library Director's report:

Pauline is excited about getting the new doors installed which will be more efficient for all involved. Kimberly Cook has been hired as the new assistant librarian. Oct. 15-21 is National Friends of the Library Week. There will be a proclamation and a table set up with information about the Friends and their activities. Members are welcome to come by and be at the table from time to time.

Membership: Nothing new to report but we will use the new sign Pauline made for the table at the book sale to urge customers who are not members to join us.

### Book Sorter report

Ruth reported 134 volunteer hours for August. Shelves were taken to metal recycling and we received about \$200 for that. During the sale different rooms will be designated with materials in them—a music room, western room, romance room. We are moving books around to have places for all of our many donations. Ellen Klotz was our guest. She has been looking up the prices of books and we have some we are designating as treasures and they will have a greater price on them. We have been having books for sale in the library. We just take paperback books marked a dollar. Over 25 dollars has been taken in for that. Ron and Becky take the money out of the locked box and put it in an envelope in the Friends box in the library. They are also replenishing books as needed. November 13 the books will be taken by Twin Valley for recycling. There is leaking going on in the south room. Pauline will follow up with Kevin on that.

Dee passed around the Book Sale workers pages. Because the days are getting darker sooner in November, we will end the sale on Monday through Wednesday at 5:00. In the spring we will go back to six. Marjean and Deb will be contacted to do the signs. KVOE will be contacted for a spot to advertise. There will be a work time prior to the sale at 1:00 on Friday Nov. 3 to switch the building for the sale.

Michael will have a written audit report at the October meeting.

### Match Day.

Thanks to Pauline for being on the video. We will send letters and we will also send the book sale information in the same envelopes to save on postage. Gene will take care of the cards and Michael will prepare the letter for Match Day. We will need to get stamps, have labels made and have envelopes ready by Oct. 18 from 2:30-4. We will meet in the Friends building to assemble these. The more help, the faster the process will go.

We had no report on the signs for the building.

By consensus The Super Friend discussion and the Nominating Committee will be discussed at the October meeting as our time was running short.

Michael moved and Vicki seconded that we adjourn the meeting; the motion passed. Meeting was adjourned at 6

The next meeting will be at 5:00 on Oct. 23 in the large meeting room of the library.

Respectfully submitted,

Dee Schwinn

Date to Remember

FOL building open donations: Tuesday 9-12; Wednesday, 1-3; Thursday 9-11:30 and 1-3

Banned Book Week: Oct. 1-7 On Oct. 4 at 4 there will be a meeting at the Lyon County History Center to have a banned book discussion ..they will pick the book that night.

EPL closed for staff development on Oct. 9

National Friends of the Library week: Oct. 15-21

Stuffing of envelopes on Oct. 18 from 2:30-4 at the Friends Building

Work time for the sale: Nov. 3 at 1

FOL Fall Book Sale: Nov. 4-9

Match Day–Nov. 13

Recycling books Nov. 13 at 1