



The Thursday, Aug 10, 2023, meeting of the Emporia Public Library Board of Directors was called to order at 4:15 p.m. by Scott Capes, Vice Chair. Present were board members Scott Capes, Heather Caswell, Susan Brinkman, Sarah Wyrick, and Steve Younger; Library Director Pauline Stacchini, Friends of the Library liaison Harvey Foyle, and Assistant Director of Operations Kendra Spade

The board approved the agenda. (MSP Brinkman/Caswell 5-0)

Public comment: none

Auditor's report: Eric Kientz of Kientz & Penick CPAs, LLC, reported a positive audit.

The board approved the **Consent agenda**. (Younger/Brinkman, passed by consent.)

Treasurer's report:

a. The board accepted the Financials for July. (MSP Younger/Caswell 5-0)

b. Stacchini asked that the Executive Director be established as administrator of the EPL LCSB account. This has been standard in the past and will allow for adding/removing new Library Board members as signers as needed. (MSP Brinkman/Younger 5-0.)

c. Action resulting from auditor's report: There was discussion about unspent capital outlay funds. These are kept as an accessible savings account, in case of emergency. Motion to table action on auditor's report until September meeting. (MSP Younger/Caswell 5-0) Director Stacchini will forward the auditor's report to board members.

Unfinished business:

a. Library board vacancy: Commissioner Brinkman reported between 5 and 7 applicants. The commission is working on updating the method of interviewing and appointing board members. Interviews will be conducted next week, with an appointment at the city commission meeting on September 6. Stacchini had suggested some questions to ask the candidates: Have you read and understood the Freedom to Read statement? Do you agree? Do you understand Robert's Rules of Order? When

should a library restrict access to materials? Are you available to meet at the time established by the library board?

B. Meeting room policy has been updated by the policy committee, but Stacchini is waiting on feedback from legal counsel.

New Business.

Director's report: Stacchini announced several staff changes: Kendra Spade promoted to Assistant Director of Operations; Megan Love, from Belleville Public Library, hired as Youth Services Librarian; Gloria Jurado promoted to Youth Services Coordinator. Interviews for other positions are continuing.

Ordering and placement of book lockers at Peter Pan Park is waiting for legal agreement with the City.

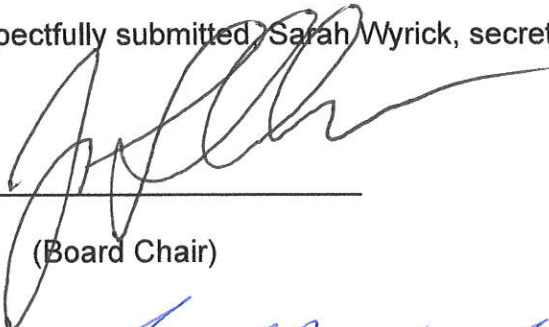
Friends Report: Foyle reported receipts from the recent flash sale of \$4,303, compared to \$2,929 from the last one. The big fall sale will be November 4-9 to coincide with Match Day.

Board comment: Wyrick asked Brinkman if the City might do something to improve the appearance of the grounds around the Carnegie building. She answered in the negative, but said that architectural drawings for an amphitheater with preservation of the front architecture of the building are in process.

The meeting was adjourned by Board Vice Chair Capes at 5:36 p.m.

The next board meeting will be held on Thursday, September 14, 2023, at 4:15 p.m.

Respectfully submitted, Sarah Wyrick, secretary



(Board Chair)



(Board Secretary)