

Friends of the Library
Board meeting
April 24, 2023

President Marcia Lawrence called the meeting to order at 4:58 in the large meeting room of the Emporia Public Library.

Members present were Marcia Lawrence, president; MaryBeth Janssen, vice president; Jan Ralston, treasurer; Dee Schwinn, secretary; Harvey Foyle; Jessica Hopkins; Vickie Brooks; Ruth Gutierrez, book sorter chair; Ron Sellers; Becky Sellers; Michael Lang; Gene Graber; Cindy Durbin; Dawn Moes, Library Board Rep, and Pauline SStacchini, Executive Director.

Becky moved and Vickie seconded that we approve the agenda as amended. The motion passed

The minutes had been presented over email. There were several typos and errors in the minutes which were corrected. MaryBeth moved and Gene seconded that we approve the minutes as corrected. The motion passed.

Jan presented the treasurer's report. There had been an error in the reported amount of the book sale. The actual amount earned was \$8, 272.85. A new form will be made so that this does not happen again. Balance on hand March 1 was \$18,991.32; Income was \$9,148.35; Expenses totaled \$634.43; Balance in Lyon County State Bank as of March 31 was 27,505.24; Emporia Community Foundation balance is \$28,867.94; PayPal total was \$102.33 Total asset as of March 31, 2023 was \$56,475.51. Harvey moved and Gene seconded that we accept the Treasurer's report. The motion passed

Library Board Meeting Report was given by Harvey. The mayor was there and Harvey was sure to thank the mayor for the use of the building. They have developed a task force to study the effects of having the library be a part of the city's governing body. The past mayor, city manager and two library board members are on that Task Force.

The Library Director's Report: Pauline shared a colorful graphic listing how the Friends supported the library in 2022. It was discussed that we would like posters made of this graphic which would be displayed in the library and in the Friends building, and have that information on the web site. We decided posters were better than a banner which would be good only for one year and the information would be outdated.

The Kid's Konzerts were revealed: June 7, 123 Andres; June 14, Jeff Quinn, Magician; June 21, Mr. Stinky Feet; and June 28, Funky Mama.

Pauline also shared opportunities for Friends to volunteer including Altogether Now Kick Off Celebration, May 31 from 3-4:30 needing 6-8 volunteers; Official Worm Race Judge for Tuesday June 20th needing just one volunteer; Daniel Tiger's Neighborhood July 11 at 6:30 meeting 6-8

volunteers; and the Kids Konzerts needing two for each date. A sheet was passed around for volunteers from board members and Dee will secure other volunteers.

Next Pauline gave suggestions for Match Day monies. One is for new shelves in the Children's room at the cost of \$35,000, a second is for an electronic awning for the Library on the Go at the cost of \$15,000. She also mentioned the Polar Express which she would like to have a new home at Christmas time. We will explore some options for this. One idea was to have a sponsor for the Polar Express. No decision has been made but the majority of the members were in favor of the new shelves for the Children's room. More will be decided when we find out that we are a part of Match Day.

Unfinished business/committee reports

Membership committee of Vicki and Jessica had several questions and ideas which they presented. They want to follow up on those who have not renewed their memberships and they were asking questions about how the process worked. They feel they should make more use of social media in getting out reminders. They would like for us to consider bringing back life memberships with a different process. They will come up with some ideas for that. They want the membership form to be more colorful so it doesn't go to the bottom of the pile and to be sure to list what the benefits of membership are to entice more to join. One suggestion was to make book marks out of the graphic Pauline presented. They want to explore being a part of the Great American Market. Also they would like a table for membership at the book sales.

Book Sorter Chair/Book Sale

Ruth reported that we have two more book sorters and that they are working on Thursday mornings. She expressed appreciation to those who came and helped when the mission from Wichita came to pick up the extra books. She expressed a need for good communication and that they would be a meeting of book sorters on Tuesday, April 25 at 9:00. The book sale went well. Dee said that she has no trouble getting the workers. She also said that 50 wires for the yellow yard signs have been ordered from Printing Plus as the old wires are wearing out. She also expressed thanks that KVOE is so helpful in the advertising part of the sale.

Match Day Report from Marcia. We will find out in May if we are in Match Day again and at that point we will make decisions for the use of that money.

Auditor: Michael was not able to secure the person he thought would do it. After consulting the bylaws Marcia appointed a committee to do the audit. It will consist of the Past President, current Vice President, Past Treasurer and Current Treasurer. This year that will be Gene, Marybeth, Michael and Jan.

Recognition of the Staff for National Library Week. Jan and Cindy got the cinnamon rolls for them. Dee and Becky wrote notes to each of the staff members and Dee gave those notes to Pauline for distribution.

Kids Koncerts plans: Jessica will work on the speech for the workers at the Kids Koncerts to read. We will have a table with our table cloth. We will have membership forms. Fans will be handed out with the idea that they will take them home. We will explore ways to give away some free books.

Flash book sale is scheduled for July 21 and 22 from 9-5 both days.

New Business

Emails from members wanting to volunteer. Dee will contact them for the upcoming events.

The discussion of whether to be open the building for sales on Saturdays was tabled until later.

Ruth moved and Becky seconded that we adjourn the meeting. Marcia adjourned the meeting at 6:35.

Next meeting is May 22, 2023, 5:00 pm in the large meeting room.

Dates to remember

Book sorters are in the building Tuesday from 9-12; Wednesday from 1-3; Thursday from 9-11:30 and 1-3

Kick off for Summer Reading is May 31 from 3-4:30

Kids Koncerts are each Wednesday in June from 12-1

Worm Race is June 20 at 10

Daniel Tiger's Neighborhood is July 11 at 6:30

Flash Book Sale is July 21-22 from 9-5