



The Thursday February 8, 2024, meeting of the Emporia Public Library Board of Directors was called to order at 4:16 p.m. by Jesse Lobbs, Chair. Present were board members Jesse Lobbs, Scott Capes, Bobbi Sartin Long, Sarah Wyrick, Steve Younger, Caron Daugherty, Heather Caswell; Harvey Foyle (FOL); and Director Pauline Stacchini.

The Board approved the agenda (MSP Younger/Caswell 6-0)

**Public Comment:** none

The Board approved the consent agenda with a correction to the minutes. (MSP Wyrick/Younger 6-0)

**Treasurer's Report:**

**a.** Financials for January 2024—Younger reported that there has been a change in the program for reporting finances. (MSP Scott, Daugherty 7-0)

**b.** Certificates of Deposit—Budget/Finance committee recommended purchasing two \$25,000 CDs, one for capital outlay, one for gifts & memorials. (MSP Lobbs/Caswell 7-0)

**c.** Capital Outlay Expenditures—In addition to a new bookdrop, foyer benches, book carts, and staff seating, all previously purchased, Stacchini asked to exceed the budget by \$5000 to purchase five benches: two for the young adult area, one for the toddler enclosure, two for the south alcoves. Total is approximately \$5000. (MSP Younger/Capes 6-0)

**Unfinished Business:**

**a.** Bylaws update: changing from Mayor serving to Commissioner-appointment serving on the Board (MSP Capes/Daugherty 6-0)

**b.** Director evaluation: Lobbs reported the results of the board survey; all responses were very positive. The Personnel Committee will update the survey method, and include a self-evaluation.

**New Business:**

a. Director's report—Stacchini presented several options for expanding/improving the library: \*Add on to the south or west of the children's room. \*Revamp the children's department. \* Establish a 24/7 computer lab, or expand hours for the lab.\* Buy the Graves building for the children's library. (or another property.) \*Remodel the building to the north for multiple purposes.

Discussion ensued. Do we expand at the current location, redo an existing building, build new? Board members thought building new was not feasible. Some liked the idea of being on Commercial Street, or otherwise having a very visible presence. But most thought expanding to the north (618 Mechanic) and east (Carnegie Building) was the most practical and desirable. No decision was made at this time.

As to funding options, Stacchini presented some grant opportunities.

b. Review new Inclement Weather Policy—(MSP Capes/Caswell 6-0)

c. Review updated Circulation Policy—(MSP Capes/Sartin Long 6-0)

d. Friends of the Library MOU—( Wyrick/Younger 6-0)

e. Succession Planning—Stacchini reported the procedure for applying for another term on the Board (Caswell's and Wyrick's terms expire in April) and for resigning from the Board in case of moving out of the City.

**FOL Library:** Foyle reported that book sorters put in 67 ½ hours last month. He announced new officers. There are openings for three new board members. There will be a flash book sale, featuring romance novels, on Saturday February 10.

**Board Comment:** none

The meeting was adjourned at 5:56 p.m.

The next Board meeting will be Thursday, March 14, 2024, at 4:15 p.m

Respectfully submitted, Sarah Wyrick, Secretary



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Board Chair



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Board Secretary