

**Friends of the Library Board Meeting
Minutes
December 19, 2022**

Call to Order: The meeting was called to order by President Gene Graber at 5:00 p.m.

Those in attendance: Gene Graber (President), Mary Beth Janssen (Vice President), Michael Lang (Treasurer), Harvey Foyle (Secretary), Cindy Durbin, Jessica Hopkins, Marcia Lawrence, Dawn Moews (Board Liaison), Pauline Stacchini (Executive Director)

Absent: Brenda Mawdsley, Jan Ralston

Approval of Agenda: Michael Lang moved, and Marcia Lawrence seconded the motion. The motion carried.

Approval of Minutes: November 28, 2022, minutes had a correction “Leadership Emporia Class” not “ESU” is in For the Good of the Board. Mary Beth Janssen moved, and Jessica Hopkins seconded the motion. The motion carried.

Approval of Treasurer’s Report: Michael Lang reported the ending balances of the funds.

Lyon County State Bank checking account: \$5,639.63 as of 11/30/2022
Emporia Community Foundation: \$27,001.43 as of 09/30/2022
PayPal Account: \$16.20 as of 11/30/2022
Total cash assets were \$32,657.26 as of 11/30/2022.

Michael Lang reported that a minimum of \$10,000 is required to have an account in the Emporia Community Foundation.

The FOL 2022 Budget was handed out.

The *BookPage* subscription is going up to \$12.00 in 2023.

Mary Beth Janssen moved to approve the report; Jessica Hopkins seconded. The motion carried.

Library Board Meeting Report: Brenda Mawdsley was not present at the meeting. Dawn Moews reported that the Board approved a KPERS resolution that benefits the library staff’s retirement. The Board updated the Study Room Policy. The Board agreed that the Spanish-

English library webpage was a good thing to have. The Board withdrew the Carnegie Library item from the agenda.

Library Director's Report: Executive Director, Pauline Stacchini, reported that she had met with community members individually and in groups. She mentioned the possibility that Emporia could become a Bi-Lingual City using Spanish and English. The Breakfast with Santa was a success on a cold day.

UNFINISHED BUSINESS:

Match Day: Gene Graber reported that the Match Day gifts' check for \$11,544.05 was received and deposited.

Super Friend: Dee Schwinn will oversee the arrangements.

Proposed 2023 Budget: Michael Lang presented the Budget Committee's proposed 2023 budget.

Library Expenses: \$20,000

Friends Expenses: \$3,000

Endowment: \$2,000

Match Day Project: Book Lockers & Drop: \$11,544

Total 2023 budget: \$36,544

The 2023 budget proposal was accepted by the FOL Board. It will be voted upon by the members attending the Annual Meeting.

NEW BUSINESS:

March Meeting Date: The Board moved the March 2023 meeting from the 27th to the 20th so that the meeting does not conflict with the Spring Book Sale.

Annual Meeting Letter: The library director will provide labels and letters. Included in the Annual Meeting mailing will be the following: an invitation, member renewal envelopes. The invitation and Annual Meeting packet will be emailed to members, as well as printed for the meeting and a few packets for the library counter area. Gene Graber, Marcia Lawrence, and Pauline Stacchini will prepare the Annual Meeting packet.

Bylaws Review: A committee will review the Bylaws for changes that the membership will vote upon at the Annual Meeting.

For the Good of the Board: Marcia Lawrence reported that the library's Santa Claus letter drop was very successful. Letters were responded to by Santa.

Adjournment: Michael Lang moved to adjourn the meeting. Mary Beth Janssen seconded the motion. The meeting adjourned at 5:48p.m.

Next Meeting (Annual Meeting):

Date: Monday, January 23, 2023

Time and Place: 5:00 p.m. at the library

Dates to Remember:

[1] Friends Building Receiving Book Donations

Tuesdays: 9:00 a.m. - Noon

Wednesdays: 1:00 - 4:00 p.m.

Thursdays: 9:00 - 10:00 a.m. & 1:00 - 3:00 p.m.

[2] Annual Meeting of the Friends of the Library

Monday, January 23, 2023, at 5:00pm

[3] Spring Book Sale

March 25-30, 2023