

## Friends of the Emporia Public Library

February 24, 2025, 5:00 p.m.

Large Meeting Room of EPL

February 2025 Meeting Minutes

Meeting called to order by President, Dee Schwinn, at 5:00 p.m.

**Present:** President, Dee Schwinn; Vice President Ellen Klotz; Treasurer, Jan Ralston; Secretary, Becky Sellers; Board Liaison, Harvey Foyle, Cindy Durbin, Vicki Brooks, Ron Sellers, Library Board Representative, Heather Caswell; Library Director, Pauline Stacchini

**Members at large:** Sandy Weeks, Kathleen Dalton

Board members absent: Jessica Hopkins, Book Sorter Chair Ruth Guitierrez

Ellen moved and Ron seconded the approval of the agenda. The motion passed.

The January minutes will be approved at the next annual meeting.

**Treasurer:** Jan reported that the Budget format has some changes. We have \$37,156.00 in ECF. \$10,369.000 were requested from the Match Day funds from ECF for expenses for the EPL as designated during Match Day. Vicki moved and Ellen seconded that the treasurer's report be approved. Motion passed.

### **Reports**

**Membership:** Vicki reported membership renewals are coming in from the recent mailing. There is an error in the email address on the new membership envelopes. Harvey volunteered to cross out the address on the envelopes since it was determined that the address probably isn't used by many patrons and they can access the correct address on the website.

**Book Sorters:** In Ruth's absence, Dee gave her report. There were 68 volunteer hours in January. The decrease is most likely due to bad weather. There are two new sorters: Naomi Peterson and Jane Lackey. Prices on DVDs, Audio Books and CDs will be decreased to \$1 for the next sale in hopes that more will sell. Suggestions have been made to have a bag sale for children's books and this will be considered in the future. An offering by the library of one of the old book drop boxes will not work for the FOL. We suggest they consider having it recycled.

We have agreed to give Beacon of Hope a box of books for their men's group. Becky and Ron will put this box together.

**Library Board Liaison:** Heather and Harvey reported the board directory has been updated and the MOA with the FOL was approved as well as changes in the confidentiality policy.

**Library Director:** Pauline reported that the chairs and shelving for the Children's Room are on order. The chairs should be here around 5/1/25 and the shelves after this. Some smaller items are already in the area. She posed a question if the Friends would be willing to provide coupons for free books for the

Summer Reading Program. These coupons could be used during the book sales in 2025. She will make up a sample coupon and present it at the next meeting for the board's consideration. Pauline reported on the Book a Librarian initiative that provides a librarian digitally for assistance with technology. This is available to library patrons by appointment.

Pauline also discussed a possible Friend's exclusive showing for the film Free for All: The Public Library. This film would be available to watch free of charge at the library. She will examine possible viewing dates and times and we will discuss this at the next meeting.

Pauline also reported that the library may have excess shelving available for the Friends to use. Ellen agreed to measure the rooms in the FOL building to determine sizes we could use. More on this at a future meeting.

### **Old Business**

First Friday Art Walk/Flash Sale This went well and we may consider either June or July for another flash sale.

Membership Forms See information under the membership report.

### **New Business**

Possible new board members Sandy Weeks and Kathleen Dalton are willing to serve on the board. A motion to approve these new members was made by Ron and seconded by Jan and the motion passed. Welcome Sandy and Kathleen. They will provide their contact information to Becky to be included in the membership directory. Becky will amend the directory and forward to Dee.

Communications chair Duties for this position would include but are not limited to assisting with the mailings, contacting libraries in the area about our book sales, updating our email list and possible FB posts. Dee will be discussing this position with Jessica to see if she may be interested. Sandy agreed to help with this committee.

Match Day There is no information available. We do need someone to oversee this and it doesn't need to be a board member.

Next Book Sale This will be April 4-9. Hours are 2 hours on Friday evening and 9-5 Saturday, 1-5 Sunday and 9-6 Monday and Tuesday. Wednesday hours are 9-12. Monday pricing is \$10/bag, Tuesday \$5/bag and Wednesday \$2/bag. Ellen will contact The Shopper about possible advertising for the sale. Post cards will be sent 2 weeks prior to the sale. Dee reported that we need more wires for the signs. Becky moved and Sandy seconded that we contact Stan Fowler to order these. The motion passed. Cindy will f/u on this.

MOU with the Library Board This was sent out via email. Changes were discussed. Harvey moved and Jan seconded to approve this MOU. Motion passed.

## **For the Good of the Board**

Further discussion was held on the Friend's exclusive event. Cindy moved and Vicki seconded that we go ahead with the event with a date to be determined and presented by Pauline at the March meeting. Motion passed.

Meeting was adjourned at 5:49 p.m.

The next monthly board meeting will be March 24 at 5:00 in the large meeting room at the Emporia Public Library.

Becky Sellers, Secretary