

Friends of the Emporia Public Library
Board Minutes
July 24, 2023

Members present: Marcia Lawrence, President; Jan Ralston, Treasurer; Dee Schwinn, Secretary; Ruth Gutierrez, Book Sorter Chair; Harvey Foyle, Board Liaison (via zoom); Vicki Brooks; Cindy Durbin; Gene Graber; Michael Lang; Sarah Wyrick, Board Rep; Pauline Stacchini, Library Director; and Judy Wild, Guest.

Members Absent: Mary Beth Janssen, Vice President; Jessica Hopkins; Ron Sellers; Becky Sellers

Marcia called the meeting to order at 5:00. We were told that the meeting room would need to be vacated by 6 for another event at 6:30.

Michael moved and Jan seconded that we approve the agenda with the addition of the Olpe books. The motion passed.

Dee pointed out that grammar errors that were in the previous minutes have been corrected but not in the copy members received. Vicki moved and Cindy seconded that we approve the minutes as corrected. The motion passed.

Jan reported that the bank balance is at \$27,727.70, ECF is at \$29,900, Paypal is at 43.90 and our total assets are at \$57,700. Gene moved and Michael seconded that we approve the Treasurer's report and the motion passed.

Dee reported that the Flash sale brought in \$4303.22 in the two days which was up from last year's sale which was \$2929.82. Thanks should be given to the sorters, the workers, the patrons and to the library staff for the success. There was a problem with the leaking AC but the city knows about the situation.

Harvey reported that the Library Board approved the Freedom to Read Statement which had been also approved at the ALA convention in Chicago. Sarah added that they were introduced to library staff member Erin Livingston. She emphasized that it is amazing what the staff does. The Library Board is meeting a different staff member each month.

Director, Pauline's report included that the lock box for the cart of books we will have for sale in the library had arrived and that a key will be placed on both 618 keys for convenience. We will be selling dollar books. When the persons bring over the magazines they will also resupply the books. They will check for the money and put any money in an envelope and put that envelope in the Friends' box. The books will NOT be ones that have been discarded from the library. Ruth was asked to put that information into the manual she has been creating.

Pauline did the video for Match Day (thank you very much) and the staff is looking for awnings that will work for the van. There was a discussion of the First Friday Art Walks and being a part

of that and selling books on that Friday. The cost is \$35.00. There was discussion of doing it just for one of the Friday's in between the two major sales.

Membership:

Vicki reported that she had contacted 22 people by email and 13 by mail about renewing their membership. Of those 5 have renewed. We had a table at the book sale about membership but no memberships were bought at the sale. They had bookmarks made to hand out at the sale with Match Day on one side and the Fall Book Sale dates on the other. We gave those to all who bought books. They would like to bring back a life membership possibly for those over 65 at a determined amount. They also recommend raising dues to \$20 for an individual and \$35 for family. They also have some thoughts of having a table pushing membership during FOL week in October.

Book Sorter Chair:

Ruth reported that we have been receiving large donations of books. Wichita is no longer picking up books; they closed. We have another source and that is Twin Valley Developmental Services out of Greenleaf. They came down before the sale and took away all of the books we had boxed up. They have stores and then they recycle and reuse books. They will come down twice a year. Volunteer hours reported were 100 and a half for June. Judy Wild donated a chair and a vacuum to the Friends. Thanks to her.

Sign possibilities:

Cindy Durbin worked with Coffelt Signs and came with a proposal to put vinyl type letters on the windows as we have with the paper ones. It would look more professional and draw attention to the building the cost of those installed is \$391. She also looked into a feather banner and base and that was \$345 for printing on one side and \$408 for both sides. Cindy will contact Kevin Hanlin with the city to see if we can do that. We will look for just an open flag to place in the flag holder instead of the feather banner. Michael moved and Vicki seconded that we table the purchase of this until we have the information from the city.

Ruth and Dee had suggested that we give a stipend to the Olpe school for their large donation. In the discussion it was felt that we would set a precedent by doing that and we have never paid anyone before. Because of our time constraints Ruth moved and Gene seconded that we table this motion and visit it again in August.

The past two years we have participated in the Technical College's Community Day. Discussion included that this did not really reap any benefits. It was pointed out that it was a way to get our name out there. Vicki moved and Cindy seconded that we not participate this year. The motion passed.

Again, because of the time constraints, Michael moved and Cindy seconded that we table any further discussion the Freedom to Read Statement until the next meeting. The motion passed.

Vicki moved and Cindy seconded that we adjourn the meeting. The meeting was adjourned at 6:00.

Following the meeting via email Marcia announced that she is resigning from the board at the end of her term as president at the end of the year. Changes in her circumstances have made it necessary for her to step away from some organizational commitments.

Respectfully submitted,

Dee Schwinn, Secretary.

Dates to remember:

Library closed for Maintenance August 17-18

Next Friends Board meeting August 28 at 5:00

Fall Book Sale November 4-9

Match Day November 13

Book sorters are at the building Tuesday from 9-12; Wednesday from 1-3; Thursday from 9-11;30 and 1-3.