

Friends of the Emporia Public Library
Board Minutes
June 26, 2023

Members present: President, Marcia Lawrence; Vice President, Mary Beth Janssen; Secretary, Dee Schwinn; Treasurer, Jan Ralston; Book Sorter Chair, Ruth Gutierrez, Ron Sellers, Becky Sellers, Cindy Durbin, Jessica Hopkins, Vicki Brooks, Michael Lang, Harvey Foyle, Board Liaison, Sarah Wyrick; Library staff rep; Craig Carlson.

Members not present: Gene Graber; Pauline Stacchini, Library Director

Guest: Dawn Moews

President, Marcia, called the meeting to order at 5:00

Cindy moved and Michael seconded that we approve the agenda as presented. The motion passed.

Jan moved and Becky seconded that we approve the minutes of the previous meeting with a few minor corrections. The motion passed. Communications were shared from the library staff for the treats and notes we gave them and also from the Mission in Wichita for the books we donated to them.

Jan gave the treasurer's report Michael moved and Vicki seconded that we approve the report. The motion passed. It was the consensus that Jan should contact the Foundation for an update of our assets since she has not heard for a while. We also decided that we do not need to send thank you notes to Everygy for funds we receive from them.

Harvey gave a report from the meeting of the Library Board. We welcome Sarah Wyrick as our new liaison from the board. At the past meeting they were divided into committees. Also Lisa Keith from the zoo was there to talk about being a part of the city in response to the Task Force to bring the library into such a position. They are in contact with an Olathe library who is in a similar situation. They would a better representation than the zoo.

The Library Director's report was given by Craig. Pauline is attending the ALA meeting in Chicago. The report highlighted the Children's Activities and the Adult activities that have been happening and will happen. The report also reminded the board about the charger malfunction and purchasing a box for books for sale in the library

Committee reports:

Membership: Vicki has sent emails to those who have not renewed memberships in two years. There are some that do not have emails so she will mail them a letter. She and Jessica are going to set up a table in the library and at the book sale to promote membership. We ned to revise the membership forms. We are reaching the point where we will need some more.

Book sorter and book sale reports:

Ruth has created a handbook which the book sorters are reviewing and has all of the necessary information for anyone to take over. During May there were 923/4 hours recorded. On July 13 the Mission is coming to pick up boxes of books and we will need a brigade of workers. Ruth will let the board know the time later. We have had some large donations. Thanks to Ron and Becky for picking up one of those, Roof had leaked but the city had the roofer check it and it should be good. Judy Wild donated a curtain for the open space that was covered by plastic...looks much better.

Dee passed around a sheet for the Flash Book Sale. She made two hour shifts instead of three. It will run from 9-5 Friday and Saturday. We will need helpers Thursday morning, the 20th to get everything in order for the sale. We need to contact KVOE to get on the air. (Dee did that after the meeting and we will be on July 18 at 7:20.

There was talk about more visibility with signs. Cindy is going to contact Staci Hamman at Coffelt signs for some ideas. We need to be sure to keep the city in the loop

Match Day:

Marcia reported that this is the 10th Anniversary. It will be held on November 13th. She talked about grant possibilities and thinking of new ideas to have the donors support the Friends. We are looking for someone to do the video.

Audit

Michael is going to get together with the other members of the audit committee and get that accomplished.

Kids Koncerts:

They have been well attended. Friends board members have introduced the acts and have highlighted the Friends. Thanks to Jessica for writing the scripts for the introductions. This last concert on Wednesday will be at the Little Theater because of predicted high temperatures.

New Business:

We determined that the Fall Book Sale will be November 4-9. October seems to have multiple conflicts and we wanted it to be close to Match Day,

Becky moved and Vicki seconded that we authorize the library to purchase a lock box for our sale of books in the library and that the Friends reimburse them the cost of that box. The motion passed.

Michael moved and Jan seconded that Jessica purchase a new charger for the ipad that we use for the card sales at the book sale. The motion passed.

Michael moved and Becky seconded that we adjourn the meeting. The meeting was adjourned at 6:15

Respectfully submitted,

Dee Schwinn

Dates to Remember

June 28: last Kids Koncert at 12:00

July 4: Library closed for Fourth of July

July 11: Daniel Tiger's Neighborhood at 6:30

July 13: Mission coming; need a book brigade Ruth will let us know the time

July 20: 9:00 helpers needed to prepare for the sale

July 21-22: book sale 9-5 each day.

July 24: Friends of the Library Board Meeting at 5:00

Building is open for donations Tuesday from 9-12, Wednesday from 1-3, Thursday from 9-11:30 and 1-3.