

Friends of the Library Board Meeting
Minutes
November 28, 2022
Corrected December 19, 2022

Call to Order: The meeting was called to order by President Gene Graber at 5:02 p.m.

Those in attendance: Gene Graber (President), Mary Beth Janssen (Vice President), Michael Lang (Treasurer), Harvey Foyle (Secretary), Cindy Durbin, Marcia Lawrence, Brenda Mawdsley, Dawn Moews (Board Liaison), Jan Ralston, Pauline Stacchini (Executive Director)

Absent: Jessica Hopkins

Guest: Vicki Brooks

Approval of Agenda: Mary Beth Janssen moved, and Brenda Mawdsley seconded the motion. The motion carried.

Approval of Minutes: September 26, 2022: Marcia Lawrence moved, and Jan Ralston seconded the motion. The motion carried.

Approval of Treasurer's Report: Michael Lang reported the ending balances of the funds.

Lyon County State Bank checking account: \$5,853.29 as of 10/31/2022

Emporia Community Foundation: \$27,001.43 as of 09/30/2022

PayPal Account: \$16.20 as of 10/31/2022

Total cash assets were \$32,870.92 as of 10/31/2022.

Michael Lang reported that a minimum of \$10,000 is required to have an account in the Emporia Community Foundation.

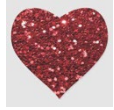
The FOL 2022 Budget was handed out.

The *BookPage* subscription is going up to \$12.00 in 2023.

Harvey Foyle moved to approve the report; Mary Beth Janssen seconded. The motion carried.

Library Board Meeting Report: Brenda Mawdsley was not present at the meeting. Dawn Moews reported that the Carnegie Library discussion was moved to the December meeting agenda. The city engineer indicated that if the building were torn down it would result in only

three (3) parking spaces due to entrance/exit issues. The city maintenance contract was approved. A new photography policy was approved. The first bilingual policy for English and Spanish was approved.



Marcia Lawrence said the new bilingual policy deserved a red heart with sparkles. The Board Members agreed.

Library Director's Report: Executive Director, Pauline Stacchini, reported that the EPL webpage was moving to a Spanish/English option. A webpage button allows the webpage to be in either Spanish or English. Policies and procedures are being written for the staff and community members. This may become a manual.

UNFINISHED BUSINESS:

Nomination Committee: Brenda Mawdsley reported that 2023 slate of officers was completed.

President - Marcia Lawrence

Vice President - Mary Beth Janssen

Treasurer - Jan Ralston

Secretary – Dee Schwinn

The Board determined that a FOL liaison to the Library Board continued to be needed. The Library Board meets on the second Thursday of each month at 4:30pm.

Harvey Foyle was appointed by the FOL Board to be the Board Liaison.

Budget Committee: Michael Lang reported that discussions were held.

Super Friend: President Gene Graber appointed Dee Schwinn to handle the details for the Super Friend Award since she had performed this process in the previous year.

Match Day: Gene Graber will represent the FOL and attend the Tuesday, November 29th, 11:00am meeting. The time frame for installing the book lockers depends upon the cost and money received.

Spring Book Sale: Michael Lang moved, and Marcia Lawrence seconded a motion that the Spring Book Sale be held March 25-30, 2023.

NEW BUSINESS:

Staff Gifts: Michael Lang moved, and Cindy Durbin seconded a motion that a \$10.00 Chamber of Commerce gift certificate would be given. Marcia Lawrence will obtain them.

Annual Meeting Letter: Gene Graber will write the letter based upon the previous year's letter. Monday, January 23, 2023, at 5:00pm was set as the date for the Annual Meeting since that is a regular FOL Board meeting night.

For the Good of the Board: Alex Mosakowski requested that a FOL Board member be present at **the Leadership Emporia Class** event for students to learn about community organizations. Gene Graber will represent the FOL Board.

Adjournment: Michael Lang moved to adjourn the meeting. Brenda Mawdsley seconded the motion. The meeting adjourned at 5:46p.m.

Next Meeting:

Date: Monday, December 19, 2022

Time and Place: 5:00 p.m. at the library

Dates to Remember:

[1] Friends Building Receiving Book Donations

Tuesdays: 9:00 a.m. - Noon

Wednesdays: 1:00 - 4:00 p.m.

Thursdays: 9:00 - 10:00 a.m. & 1:00 - 3:00 p.m.

[2] Annual Meeting of the Friends of the Library

Monday, January 23, 2023, at 5:00pm

[3] Spring Book Sale

March 25-30, 2023



Photos from Marcia Lawrence