



The July 8, 2021, meeting of the Emporia Public Library Board of Directors was called to order at 4:30 p.m. by Andrew Smith, Board Chair. Those present were board Scott Capes, Melinda Chiroy, Rob Gilligan, Andrew Smith, and Steven Younger; Board member Dawn Moews joined the meeting in progress at 4:35 p.m.; Robin Newell, Library Director, and Mckenzie Gulick, Assistant Director, Brenda Mawdsley, FOL liaison.

The board approved the agenda. (MSP Capes/Younger 5/0)

### **Public Comment**

None

The board approved the consent agenda. (MSP Chiroy/Gilligan 5/0)

### **Treasurer's Report**

Steve Younger, treasurer, presented the June 2021, financial report. Younger noted that the library had received the ad valorem property taxes. The board approved the treasurer's report and payment of the June, 2021, bills. (MSP Younger/Capes 6/0)

### **Unfinished Business**

The Strategic Plan remains in committee.

### **New Business**

The board approved the NCKLS (North Central Kansas Library System) contract. (MSP Younger/Capes 6/0)

The board approved the 2022 Revised Budget. (MSP Capes/Chiroy 6/0)

Library Director Newell reported on the city capital improvement plan for the library. There will be an official walk through with city officials in October as per the maintenance contract with the city. At this time there is no plan in place for any electrical work before 2023. This work must be done before we are able to install the signage that has been discussed.

The board approved the committee assignments (Chiroy/Gilligan 6/0):

#### **Standing Committees:**

**Budget/Finance:** Steve Younger (Chair), Carol Lucy, Robin Newell, Andrew Smith

**Building and Grounds:** Melinda Chiroy (Chair), Steve Younger, Robin Newell, Andrew Smith

**Personnel:** Melinda Chiroy (Chair), Scott Capes, Robin Newell, Andrew Smith

**Policy:** Dawn Moews (Chair), Scott Capes, Robin Newell, Andrew Smith

**Special Committees:**

**Strategic Planning:** Andrew Smith (Chair), Carol Lucy, Dawn Moews, Robin Newell

**Additional Appointments:**

**NCKLS Representative:** Melinda Chiroy

**Friends of the Library Liaison:** Dawn Moews

The Draft copy of the Standing Committee Charges was included in the board packet. Board members are asked to review the document and send any questions or comments to Smith. The final document will be presented at the August board meeting for final approval.

Newell and Gulick reported on the ongoing work in the library. Plans are being made to have an official opening celebration at some time in the future.

The board approved the 2020 Audit. (MSP Ehr/Gilligan 7/0)

**Friends of the Library Report**

Brenda Mawdsley gave a brief report on the June Friends of the Library meeting. The FOL audit has been completed and the audit report has been approved. The group has applied for federal grant for the outreach van. FOL members are taking advantage of seminars being held to assist groups who are approved for participation in this year's Match Day. Plans are being made for 2 book sales this fall, one starting on September 11 (to coincide with the Great American Market) and the second on November 6.

**Board Comment**

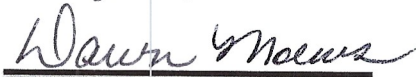
Newell reminded us that our next meeting will also be a Zoom meeting, but we have set September as our official date to start face-to-face meetings again.

The meeting was adjourned by Andrew Smith, Board Chair at 5:03 p.m.

**The next board meeting will be held on Zoom on Thursday, August 12, 2021, at 4:30 p.m.**



(Board Chair)



(Board Secretary)