



The Thursday, October 10, 2024, meeting of the Emporia Public Library Board of Directors was called to order at 4:17 p.m. by Jesse Lobbs, Chair. Present were board members Jesse Lobbs, Heather Caswell, Steve Younger, Scott Capes, Alex Mosakowski, Sarah Wyrick; City Commissioner Susan Brinkman; Director Pauline Stacchini; Friends Liaison Harvey Foyle; Assistant Director of Operations Kendra Spade.

The Board approved the agenda. (MSP Capes/Brinkman 7-0)

**Public Comment:** none

**Consent Agenda:** The Board approved the consent agenda, including minutes (with a correction) and reports. (MSP Wyrick/Younger 7-0)

**Treasurer's Report:**

- a. Financials for September 2024 were presented by Treasurer Younger. Treasurer's Report approved (MSP Younger/Capes 7-0)
- b. Certificate of Deposit Maturation: Agreement to roll two CDs over for another 8 months (MSP Younger/Capes 7-0)

**Unfinished Business:** Capital Improvement Fund Policy: The Emporia Public Library has established a capital improvement fund by resolution and shall maintain this fund in perpetuity. This fund will be administered in accordance with K.S.A. 12-1258. Reviewed and approved. (MSP Brinkman/Mosakowski 7-0)

**New Business:**

- a. Staff Presentation: Kendra Spade, Assistant Director of Operations introduced herself. She is the business aspect of the library. Her tasks include: Human Resources (working with staff); Finance (It costs \$299 per hour to operate the library, not including programming); Maintenance & Safety (This takes the majority of her time,); EPL Leadership (She is part of the Leadership Team).
- b. Director's report: Stacchini led us through the services of Sunflower eLibrary and other digital services.

**Friends Report:** Foyle informed the board that FOL is 50 years old this year. There will be an article in the Gazette. Fall used book sale starts Oct 18.

**Board Comment-** none

The meeting was adjourned at 5:48.

Next Board meeting will be Thursday, November 14, 2024, at 4:15 p.m.

Respectfully submitted, Sarah Wyrick, Secretary

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Board Chair

A handwritten signature in black ink, appearing to be 'Sarah Wyrick', with a long horizontal stroke extending to the right. It is positioned above a solid horizontal line.

Board Secretary